

Minutes of a meeting of Burneside Parish Council held at St Oswald's Church Room on Tuesday 7th October 2025 at 7pm.

Present were Councillors William Huck (Chairman), Phil Alder, Tonia Armer, Tracy Dale, Jennifer Harrison, Julie Huck, Stephen Roberts and Derrick Wade, Westmorland & Furness Councillor Hazel Hodgson and Parish Clerk, Kevin Price. Apologies for absence were accepted from Councillor Sally Gibson. Westmorland & Furness Ward Councillor Ali Jama arrived later.

25/78 Public participation:

The resident who had submitted planning application 7/2025/5474 - <https://planning.agileapplications.co.uk/ldnpa/application-details/84719> was in attendance, and asked why this application was not on the agenda for consideration.

The Chairman and Clerk both confirmed that it had not appeared on the weekly list of applications, which are circulated to all Councillors. As a matter of urgency, the Clerk will follow this up the following day and, if necessary, contact the Councillors by email, so that comments can be agreed and submitted.

A resident of Sprint Holme raised concerns surrounding the overgrown hedge at the junction with the main road. Now that there are also road works and traffic lights it is even more dangerous when trying to turn out, so either the hedge needs sorting or three-way traffic lights are required. The Council has previously reported the hedge to W&F Council and it will be reported again. U.U will also be contacted re the road works/ traffic lights.

25/79 Requests for Dispensations: None.

25/80 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

25/81 Minutes:

The minutes of the meeting held on 2nd September 2025, having been circulated were accepted as a true record and signed by the Chairman.

25/82 Updates:

- a. Planters are to be cut back and bulbs planted, along with a few other outstanding tasks.
- b. New website and emails are live. <https://burneside-pc.gov.uk/> Some contacts just need to be notified of the new email address. Councillor Dale kindly agreed to start updating the website.
- c. Emergency Plan- It has been updated and will be uploaded to Resilience Direct, W&F Councillor Hodgson suggested some contact additions.

- d. W&F Website- Parish Council profile. The Clerk reported that this should now be getting updated by W&F, it will be checked again in due course.
- e. CALC AGM was cancelled due to storm Amy.
- f. Byrce Institute representative - Councillor Julie Huck will attend the next meeting as a PC representative.
- g. CRKC Litter Pick- postponed till 26th October due to the weather.
- h. Attendees confirmed for a Highways meeting with W&F Councillor Peter Thornton in the village on 17th October.
- i. Attendees confirmed for a U.U site meeting on 21st October.
- j. Windermere Gateway Project - Lakes Line loop plans at Burneside of interest, but Roger Leather confirmed there was nothing firm yet and he hoped to attend one of the drop-in meetings.
- k. Councillor Alder has replaced the pads in the Church defibrillator.
- l. Water/ Gas leak in the village. Contact with residents at the time and afterwards. Feedback and issues have been sent in correspondence to U.U.
- m. Age Friendly Communities- we will invite a representative to a future PC meeting.
- n. Councillor's email addresses had been shared with each other as agreed.
- o. Ward Boundary Review - these are staying the same, and the Council's comments had been noted in both consultations and the final report.
- p. Community Governance Review - information just received, it will need to be studied and a response submitted; this is important, particularly for the Green Gap as it is likely Kendal Town Council will try a land grab, which was fought and petitioned last time.
- q. Martyn's Law – it is not thought it will affect the PC, but could affect other village groups/ clubs.
- r. Roadside cutting request completed.
- s. The broken planter at Hall Park steps was noted, Councillor Alder has taken the bulbs from it. If required, the handyman can be asked to tidy it up.

25/83 Highways:

Councillor Harrison had circulated a full report, which will be appended to these minutes in the file, it was also suggested they could go on the website. It included updates on:

- a. Hollins Entry Sign.
- b. SID.
- c. Ongoing missing white lines in and around the village.
- d. Signage in Bowston.
- e. Damaged wall on Potter Fell Road.
- f. Traffic lights at Sprint Holme (U.U works)
- g. Road/ traffic from the A6 to A591.
- h. Damaged riverbank wall at Sprint Holme.

The Private Works Agreement for the Hollins Lane Entry Sign was unanimously accepted.

The Private Works Agreement for installing poles to mount a Speed Indicator Device in the Parish was discussed and it was agreed to put this on hold for now until the 20mph scheme and school crossing work has progressed. It will then be revisited. Burneside is supposed to be on the next tranche of 20mph schemes, where W&F will undertake a consultation and work up designs. The school crossing should see design work in the coming spring and installation in the coming summer/ autumn.

HGV's on Garnett Bridge/ Potter Fell Road had also been reported with a request for better signage.

Ongoing Highways issues e.g. missing white lines will be discussed at the meeting with W&F Councillor Peter Thornton (Highways Cabinet Member) as mentioned under updates.

25/84 Finance:

a. *It was resolved to pay the following accounts:*

William Huck	£26.00	Handyman (noted)
Phil Alder	£77.94	Defibrillator pads
K M Price	£339.55	Quarterly expenses to 30 th September, Including payroll, ZOOM licence, use of home office and travel

b. Asset Register and Insurance – this is in hand.

c. The Clerk gave a brief financial summary for September 2025. A full financial appraisal will be provided well in advance of the Precept Meeting in December.

25/85 Willink Field Grass Cutting:

After discussion, it was resolved to leave the cutting as it is at present with the possibility of reviewing the situation at a later date.

25/86 Christmas Activities:

The Chairman outlined the Christmas activities and the dates thereof. The Council to pay the associated costs, mostly from the former Resident's Association funds. The tree is ordered and will be delivered on 15th November. The Chairman will update the Play Park Group and Church.

25/87 Planning:

The following application was considered and approval was recommended, even though it is understood the work has already taken place:

2025/1155/FPA 4 Bournville Main Road Burneside. Extended dropped kerbs and proposed extension of driveway with removal of section of front wall

25/88 Assertion 10 'Digital & Data Compliance':

This document, circulated by CALC, outlines the compliancy requirements to be in place by March 2026. Councillor William Huck has already renewed the website and obtained gov.uk email addresses for Chairman/Vice-Chairman. He will meet with the Clerk before the next meeting, to discuss what else needs to be done.

25/89 Sexual Harassment Policy:

The draft policy, sent by CALC, had been circulated to all Councillors and it was resolved to adopt this. It will now be completed for this Council and added to the Council's Policies on the website.

25/90 Westmorland & Furness Councillor:

Councillor Hodgson is 'standing in' for Councillor Jama at present, and she updated the Council on a number of issues as well as assisting in some of the discussions, including:

- a. 2027 elections.
- b. Mayoral Review- W&F and Cumberland to vote on this shortly. It is a difficult decision as if the Council does not wish to move to devolution, there will be no benefit from more control and an inability to bid for specific pots of money.
- c. Cumbrians will get to vote for a mayor from the candidates, but not on the principal of having one; that will be voted on and decided by W&F and Cumberland.

25/91 Hollins Lane bus shelter area/ meeting with Croppers PLC:

- a. The bin on the Hall Road permissive path has been installed by Croppers PLC.
- b. The wall gaps along the Hall Road path have begun to be repaired.
- c. The grass at Hollins bus stop and also by the phone box should now be cut regularly again.
- d. A fencing contractor is going to look at the fencing along the Mill footpath areas.
- e. There are some maintenance issues with the flood store garage that need attention, Councillor Wade will look into this.
- f. The Hollins bus stop area is owned by Croppers but documents still haven't been found so reinstalling the community noticeboard will be left for now.

25/92 Correspondence:

Most correspondence mentioned in updates, including correspondence surrounding U.U works and the water/ gas leak.

Contacts passed on to a resident re the overgrown hedge reported to the Council at the Millennium Green.

Residents have reported the overgrowth on the path between the Vicarage and Bryce. This will be reported to W&F.

Blocked drains have also been reported to the Council.

25/95 Open Forum: None.

25/96 Date of the next meeting:

***Tuesday 2nd December 2025 at 7pm at St Oswald's Church Room, Burneside
(This will be the Precept Meeting)***

The meeting closed at 8.45pm

Signed:

Dated: